



STELLAR J CORPORATION
COMPLETE PAY APPLICATION FORMS PACKAGE
FOR SUBCONTRACTORS

PROJECT: SKAGIT RIVER MARBLEMOUNT BRIDGE – SJC JOB NO. 25004

THIS COMPLETE PAY APPLICATION PACKAGE INCLUDES THE FOLLOWING FORMS:

- 1) Application For Payment
- 2) Sub-Subcontractor, Subcontractor, and Trade Union Disclosure Form (See Note ***)
- 3) Conditional Waiver and Release Upon Progress Payment
- 4) Conditional Waiver and Release Upon Final Payment

ALL LISTED FORMS SHALL BE COMPLETED IN THEIR **ENTIRETY***** AND SUBMITTED – ALONG WITH SUBCONTRACTOR’S INVOICE BY EMAIL TO BOTH OF THE FOLLOWING LISTED PARTIES:

AP@STELLARJ.COM

ANDREA@STELLARJ.COM

ON ALL FORMS, PLEASE INCLUDE THE FOLLOWING INFORMATION:

- The SC Number (i.e., **SC25004-1XX**)
- The Legal Name of Subcontractor – Found on your Subcontract
- The Subcontractor’s mailing address – Use address from your Subcontract

FAILURE TO SUBMIT A COMPLETE PAY APPLICATION TO CONTRACTOR WITH ALL REQUIRED IDENTIFYING INFORMATION MAY DELAY PAYMENT

NOTE*** If Subcontractor does not have any sub-tier subcontractors, suppliers or consultants, please mark “Not Applicable” on the form and return with your payment package.



APPLICATION FOR PAYMENT

Subcontract No. SC25004-_____

Project: Job No. 25004 Skagit River
Marblemount Bridge
SJC Job No. 25004

Application Date: _____
Application No. _____
Period Ending: _____

Invoice Date (if different): _____
Invoice No.: _____

TO CONTRACTOR:
STELLAR J CORPORATION
1363 Down River Drive
Woodland, WA 98674

SUBCONTRACTOR'S ADDRESS:

Table with 2 columns: Description and Amount. Rows include: ORIGINAL SUBCONTRACT AMOUNT, Net change by Change Orders, REVISED SUBCONTRACT AMOUNT, TOTAL COMPLETED & STORED TO DATE, RETAINAGE: ZERO, TOTAL EARNED LESS RETAINAGE, PREVIOUS BILLINGS, CURRENT PAYMENT DUE, BALANCE TO FINISH, INCLUDING RETAINAGE.

INVOICES MUST BE SUBMITTED WITH ALL SUPPORTING DOCUMENTATION VIA EMAIL

I hereby represent that I have reviewed the relevant records of SUBCONTRACTOR and have personal knowledge to make the following representations. I hereby certify that the work performed and the materials supplied to date, as shown above represent the actual value of accomplishment under the terms of the Subcontract (and all authorized changes thereto) between the undersigned and Stellar J Corporation relating to the above referenced project.

(Legal Name of SUBCONTRACTOR)

By: _____
(signature)

Name: _____
(printed or typed)

Title: _____

Date: _____



**SUB-SUBCONTRACTOR,
SUBCONTRACTOR, AND TRADE UNION
DISCLOSURE FORM**

Subcontract No. SC25004-__

**Project: Job No. 25004 Skagit River
Marblemount Bridge
SJC Job No. 25004**

The undersigned, _____ (“SUBCONTRACTOR”), upon receipt of a check in the sum of _____ Dollars (\$ _____) (“Current Progress Payment Due”) payable to SUBCONTRACTOR, and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, hereby waives and releases any construction lien, stop notice, bond claim and other claim that SUBCONTRACTOR has or may have with respect to its portion of the Work on the 25004 Skagit River Marblemount Bridge Project located at Cascade River Road (Road No. 97950) from Milepost (“MP”) 0.03 to MP 0.19 within Skagit County, State of Washington (“Project”) under and related to the Contract Documents for the Project between STELLAR J CORPORATION (“Contractor”) and the SKAGIT COUNTY DEPARTMENT OF PUBLIC WORKS (“Owner”) dated May 27, 2025 to the following extent.

The undersigned represents, upon receipt of the Current Progress Payment, the status of its contract will be as follows:

Contract Amount: \$ _____
Amount paid to date: \$ _____
Retainage withheld to date: \$ _____

This waiver and release is effective as to Stellar progress payment(s) number(s) _____ and/or SUBCONTRACTOR invoice number(s) _____ for labor, services, materials and equipment furnished and all other claims by SUBCONTRACTOR and its subcontractors and suppliers at all tiers during the period commencing on and including _____ and ending on and including _____, but excluding applicable retainage.

This document may be relied upon by Contractor, Owner, any lender providing financing for the Project and any surety on any applicable bond; provided that any party intending to rely upon this document should first verify evidence of payment to SUBCONTRACTOR of the full amount set out above.

(Legal Name of SUBCONTRACTOR)

By: _____
(signature)

Name: _____
(printed or typed)

Title: _____

Date: _____



**CONDITIONAL WAIVER AND RELEASE
UPON FINAL PAYMENT**

Subcontract No. SC25004-_____

**Project: Job No. 25004 Skagit River
Marblemount Bridge
SJC Job No. 25004**

The undersigned, _____ (“SUBCONTRACTOR”), upon receipt of a check in the sum of _____ Dollars (\$ _____) payable to SUBCONTRACTOR, and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, hereby waives and releases any construction lien, stop notice, bond claim and other claim that SUBCONTRACTOR has or may have with respect to its portion of the Work on the 25004 Skagit River Marblemount Bridge Project located at Cascade River Road (Road No. 97950) from Milepost (“MP”) 0.03 to MP 0.19 within Skagit County, State of Washington (“Project”) under and related to the Contract Documents for the Project between STELLAR J CORPORATION (“Contractor”) and the SKAGIT COUNTY DEPARTMENT OF PUBLIC WORKS (“Owner”) dated May 27, 2025.

This waiver and release is effective as to final payment for all labor, services, materials, and equipment furnished by SUBCONTRACTOR and its subcontractors and suppliers at all tiers including retainage.

This document may be relied upon by Contractor, Owner, any lender providing financing for the Project and any surety on any applicable bond; provided that any party intending to rely upon this document should first verify evidence of payment to SUBCONTRACTOR of the full amount set out above.

(Legal Name of SUBCONTRACTOR)

By: _____
(signature)

Name: _____
(printed or typed)

Title: _____

Date: _____